

Tuesday, December 8, 2020

**Minutes of the meeting of the Comox Valley Regional District Board of Directors held on December 8, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:03 pm.**

## MINUTES

### **Present:**

<b>Chair:</b>	J. Ketler	Village of Cumberland
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	M. McCollum	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

### **ATTENDANCE:**

With the exception of Chair Ketler and Director Arbour, all directors attended via electronic means.

Also in attendance at the meeting were A. Mullaly and H. Siemens, CVRD.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation and read the following article from the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) available online at: [www.un.org/](http://www.un.org/):

Article 21: Indigenous peoples have the right, without discrimination, to the improvement of their economic and social

conditions, including, inter alia, in the areas of education, employment, vocational training and retraining, housing, sanitation, health and social security;

States shall take effective measures and, where appropriate, special measures to ensure continuing improvement of their economic and social conditions. Particular attention shall be paid to the rights and special needs of indigenous elders, women, youth, children and persons with disabilities.

**IN-CAMERA MEETING:**

D. Arbour/D. Hillian: THAT the board adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

**ADOPTION OF MINUTES:**

D. Arbour/W. Morin: THAT the Comox Valley Regional District Board minutes dated November 24, 2020 be adopted. [\[Item\]](#)

208

Carried

**PETITIONS AND DELEGATIONS:**

**PUNTLEDGE RIVER FOREST PROTECTION SOCIETY**

D. Arbour/D. Hillian: THAT the presentation from Graham Hilliar, Puntledge River Forest Protection Society, regarding the protection of the timber which is owned by Hancock Timber Resource Group on the BC Hydro property in the Bevan and Bear Bait Trails area be received. [\[Item\]](#)

208

Carried

**REPORTS:**

**INTEGRATED REGIONAL TRANSPORTATION SELECT COMMITTEE - NOVEMBER 26, 2020**

D. Arbour/A. Hamir: THAT the Integrated Regional Transportation Select Committee minutes dated November 26, 2020 be received. [\[Item\]](#)

208

Carried

D. Arbour/A. Hamir: THAT the Integrated Regional Transportation Select Committee disband with consideration to establishing a select committee on transportation matters if required at a later time.

208

Carried

**REALLOCATION REQUEST – FUNCTION 451 CONNECT WARMING CENTRE**

D. Arbour/M. McCollum: THAT the report dated December 3, 2020 regarding a request from the Coalition to End Comox Valley Regional District Board minutes - December 8, 2020

Homelessness for the reallocation of approved funding to create a permanent drop-in centre to the Connect Warming Centre be received. [[Item](#)]

209

Carried

A. Mullaly, Senior Manager of Sustainability and RGS, provided an overview of the staff report regarding a request from the Coalition to End Homelessness for the reallocation of approved funding to create a permanent drop-in centre to the Connect Warming Centre.

D. Hillian/W. Morin: THAT the remaining \$50,000 allocated for the establishment of a permanent drop-in centre project in 2019 be reallocated to the Connect Warming Centre to cover operating costs;

AND FINALLY THAT the re-allocation be reflected as an addendum to the Comox Valley Coalition to End Homelessness Five Year Action Plan (2020 – 2024).

209

Carried

### **REVENUE ANTICIPATION BORROWING BYLAW NO. 629, 2021**

D. Arbour/A. Hamir: THAT the report dated November 18, 2020 regarding Bylaw No. 629 being "Revenue Anticipation Borrowing Bylaw No 629, 2021" be received. [[Item](#)]

208

Carried

D. Arbour/W. Cole-Hamilton: THAT the Comox Valley Regional District Board approve "Revenue Anticipation Borrowing Bylaw No. 629, 2021" for the 2021 fiscal year.

208

Carried

### **CHAIR/VICE CHAIR REMUNERATION**

W. Cole-Hamilton/D. Arbour: THAT the report dated December 2, 2020 regarding the arrangement for the division of the Board Chair's remuneration with the Vice-Chair be received. [[Item](#)]

208

Carried

D. Arbour/W. Morin: THAT \$5000 of the 2021 Chair remuneration be allocated to the vice-chair for the period December 1, 2020 to November 1, 2021 in recognition of the vice-chair's role in supporting the chair including acting as co-chair of the Comox Strathcona Waste Management Board.

208

Carried

### **BYLAWS AND RESOLUTIONS:**

D. Hillian/D. Arbour: THAT Bylaw No. 629, being "Revenue Anticipation Borrowing Bylaw No. 629, 2021" be given first and second readings concurrently. [[Item](#)]

208

Carried

D. Hillian/D. Arbour: THAT Bylaw No. 629 being "Revenue Anticipation Borrowing Bylaw No. 629, 2021" be read a third time.

208

Carried

## **NEW BUSINESS:**

### **UNITED NATIONS DECLARATION ON RIGHTS OF INDIGENOUS PEOPLES**

D. Arbour/A. Hamir: THAT the correspondence dated November 30, 2020 from Director Cole-Hamilton regarding a review of the CVRD Indigenous Relations Framework in response to the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) be received. [[Item](#)]

208

Carried

W. Cole-Hamilton/D. Arbour: THAT staff be directed to provide a report that considers implementation measures related to the United Nations Declaration on the Rights of Indigenous Peoples, as outlined in the Indigenous Relations Framework approved by the Comox Valley Regional District Board on January 28, 2020.

208

Carried

### **MUNICIPAL FINANCE AUTHORITY OF BC APPOINTMENT OF MEMBER**

D. Arbour/D. Hillian: THAT the correspondence dated November 24, 2020 from Peter Urbanc, Cheif Executive Officer, Municipal Finance Authority, regarding the appointment of a member and alternate to the Municipal Finance Authority of BC for 2021 be received. [[Item](#)]

208

Carried

D. Hillian/M. McCollum: THAT Director Grieve and Director Hamir be appointed to the Municipal Finance Authority (MFA) of BC, as member and alternate member respectively, for a one-year period expiring February 2022;

AND FURTHER THAT remuneration and expenses be paid for meeting attendance provided remuneration and/or expenses are not paid directly by the external organization.

208

Director Grieve declined the appointment to the Municipal Finance Authority (MFA) of BC for the upcoming year.

E. Grieve/D. Hillian: THAT the motion be amended to appoint Director McCollum as member to the Municipal Finance Authority (MFA) of BC.

208

Carried

The vote was taken on the main motion, as amended, as follows:

THAT Director McCollum and Director Hamir be appointed to the Municipal Finance Authority (MFA) of BC, as member and alternate member respectively, for a one-year period expiring February 2022;

AND FURTHER THAT remuneration and expenses be paid for meeting attendance provided remuneration and/or expenses are not paid directly by the external organization.

208

Carried

### **EMERGENCY OPERATIONS CENTRE POLICY GROUP**

D. Arbour/W. Cole-Hamilton: THAT the correspondence dated December 3, 2020 regarding the Emergency Operations Centre Policy Group decision-making process be received. [\[Item\]](#)  
208

H. Siemens, Emergency Program Coordinator, provided an overview of the staff report regarding the Emergency Operations Centre Policy Group decision-making process.

D. Arbour/E. Grieve: THAT the Chair of the Comox Valley Regional District Board and the Chair of the Electoral Areas Services Committee be appointed to the Comox Valley's Regional Emergency Operations Centre Policy Group in response to the ongoing COVID-19 pandemic;

AND FURTHER THAT the Policy Group be tasked with providing leadership and strategic direction/decision making on Emergency Operations Centre policy matters and act as the key communications liaison point between senior government and health officials and the local emergency operations centre and local jurisdictions.  
208

Carried

**ADJOURN TO IN-CAMERA:**

The board adjourned to its in-camera session at 5:00 pm.

**RISE AND REPORT:**

The board rose from its in-camera session at 5:37 pm and reported the following:

"THAT the board nominate Frank Assu to the BC Ferry Authority for consideration of appointment to its Board of Directors for the three year term commencing April 1, 2021."

"THAT John Sterk be appointed to the Board of Variance for a three-year term, effective January 1, 2021 and expiring December 31, 2023;

AND FURTHER THAT Connie Halbert be reappointed to the Board of Variance for a one-year term, effective January 1, 2021 and expiring December 31, 2021."

**TERMINATION:**

D. Arbour/K. Grant: THAT the meeting terminate.  
208

Carried

Time: 5:37 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_:

---

Jesse Ketler  
Chair

Certified Correct and Recorded By:

---

Lisa Dennis  
Manager of Legislative Services